# **Child Safeguarding Risk Assessment**

## **Written Assessment of Risk of:**

## **North Presentation Primary School**

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of North Presentation Primary School.

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| 1. **List of school activities** | 1. **The school has identified the following risk of harm in respect of its activities** | 1. **The school has the following procedures in place to address the risks of harm identified in this assessment** |
| * Daily arrival and dismissal of pupils | * Risk of harm due to inadequate supervision of children * Risk of harm due to unknown/unsuitable people collecting children | * The school has yard/playground supervision procedures to ensure appropriate supervision of children during, assembly and dismissal * The school has a strict collection and sign out policy      * The school has in place a code of behaviour for pupils * Morning supervision of children by staff, from 8.45, in the Blue Room. |
| * Recreation breaks for pupils | * Risk of harm due to inadequate supervision of children in school * Risk of harm due to objects/paraphernalia in yard | * Code of Behaviour and Discipline in place * Supervision rota in place to ensure adequate supervision * Visual sweep of yard each day before break time |
| * Classroom teaching | * Risk of harm to children with SEN who have particular vulnerabilities * Risk of child being harmed in the school by a member of school personnel | * All school personnel are provided with a copy of the school’s *Child Safeguarding Statement* * The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel * School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* |
| * One-to-one teaching | * Risk of child being harmed in the school by a member of school personnel * Risk of harm to children with SEN who have particular vulnerabilities | * All school personnel are provided with a copy of the school’s *Child Safeguarding Statement* * The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel * School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* * The school has in place clear procedures for one-to-one teaching activities * The school has a Special Educational Needs policy * Produces in place include blinds to be open in the SET rooms when one-to-one teaching is in progress. * Procedures in place include the door to be left open in certain circumstances |
| * Outdoor teaching activities | * Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons * Risk of harm due to inadequate supervision of children while attending out of school activities | * The school has in place clear procedures in respect of school outings * All school personnel are provided with a copy of the school’s *Child Safeguarding Statement* * The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel * School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* |
| * Whole School Events – involving parents and the wider school community | * Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in these activities * Risk of harm due to inadequate supervision of children while attending these activities | * The school has in place clear procedures in respect of whole school events * All school personnel are provided with a copy of the school’s *Child Safeguarding Statement* * The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel * School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* * The wider school community are informed of and kept up to date with Child protection Procedures |
| * Sporting Activities | * Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons * Risk of harm due to inadequate supervision of children while attending out of school activities | * The school has in place clear procedures in respect of school outings * All school personnel are provided with a copy of the school’s *Child Safeguarding Statement* * The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel * School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* |
| * School outings | * Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons * Risk of harm due to inadequate supervision of children while attending out of school activities | * The school has in place clear procedures in respect of school outings * The school requests written confirmation from outside agencies/personnel re vetting compliance * All school personnel are provided with a copy of the school’s *Child Safeguarding Statement* * The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel * School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* |
| * Use of toilet areas in schools | * Risk of harm due to bullying of child * Risk of inappropriate behaviour | * The school has in place a Code of Behaviour and Discipline * The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s *Anti-Bullying Procedures for Primary and Post-Primary Schools* |
| * Annual Sports Day | * Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons * Risk of harm due to inadequate supervision of children while attending out of school activities | * The school has clear procedures in respect of school outings * All school personnel are provided with a copy of the school’s *Child Safeguarding Statement* * The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel * School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* |
| * Fundraising events involving pupils | * Risk of harm due to inadequate supervision of children while attending out of school activities | * The school has clear procedures in respect of school outings / out of school activities |
| * Use of off-site facilities for school activities | * Risk of harm due to inadequate supervision of children while attending out of school activities | * The school has clear procedures in respect of school outings / out of school activities |
| * School transport arrangements including use of bus | * Risk of harm due to inadequate supervision of children while attending out of school activities | * The school has clear procedures in respect of school outings/ out of school activities * The appropriate teacher/pupil ratio is adhered to at all times |
| * Care of children with special educational needs, | * Risk of harm to children with SEN who have particular vulnerabilities * Risk of child being harmed in the school by a member of school personnel | * The school has a Special Educational Needs policy * The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s *Anti-Bullying Procedures for Primary and Post-Primary Schools* |
| * Management of challenging behaviour amongst pupils, including appropriate use of restraint where required | * Risk of injury to pupils and staff | * Code of Behaviour and Discipline in place * The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s *Anti-Bullying Procedures for Primary and Post-Primary Schools* |
| * Administration of Medicine | * Risk of injury to pupils | * The school has in place a policy and procedures for the administration of medication to pupils |
| * Administration of First Aid | * Risk of injury to pupils * Risk of inadequate training | * The school has in place procedures for the administration of First Aid * Full Staff Training has taken place in 2017-2018 school year * An appropriate stock of medical supplies will be maintained at all times. |
| * Curricular provision in respect of SPHE, RSE, Stay Safe | * Risk of non-teaching of same | * The school implements in full the Stay Safe Programme * The school implements in full the SPHE curriculum |
| * Prevention and dealing with bullying amongst pupils | * Risk of harm due to bullying of child * Risk of non-teaching of same | * The school implements in full the Stay Safe Programme * The school implements in full the SPHE curriculum * The school has an up to date and implemented Ant-Bullying Policy * The school has in place an ICT policy in respect of usage of ICT by pupils * The school has in place a mobile phone policy in respect of usage of mobile phones by pupils * Cyber Bully/Internet Safety talk for parents given by an outside agency. |
| * Training of school personnel in child protection matters | * Risk of harm not being recognised by school personnel * Risk of harm not being reported properly and promptly by school personnel | * All school personnel are provided with a copy of the school’s *Child Safeguarding Statement* * The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel * School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* |
| * Use of external personnel to supplement curriculum | * Risk of harm to pupils | * Vetting Procedures * Child Safeguarding Statement |
| * Use of external personnel to support sports and other extra-curricular activities | * Risk of harm to pupils | * Vetting Procedures * Child Safeguarding Statement |
| * Care of pupils with specific vulnerabilities/ needs such as   Pupils from ethnic minorities/migrants  Members of the Traveller community  Lesbian, gay, bisexual or transgender (LGBT) children  Pupils perceived to be LGBT  Pupils of minority religious faiths  Children in care  Children on CPNS | * Risk of harm to children with SEN who have particular vulnerabilities * Risk of child being harmed in the school by a member of school personnel * Risk of harm due to bullying of child | * The school has a Special Educational Needs policy * The school has an up to date and implemented Ant-Bullying Policy |
| * Recruitment of school personnel including -   Teachers/SNA’s  Caretaker/Secretary/Cleaners  Sports coaches  ExternalTutors/Guest Speakers  Volunteers/Parents in school activities  Visitors/contractors present in school during school hours  Visitors/contractors present during after school activities | * Risk of harm not being recognised by school personnel * Risk of harm not being reported properly and promptly by school personnel | * All school personnel are provided with a copy of the school’s *Child Safeguarding Statement* * The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel * School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* * The school follows rigidly to all Vetting Requirements |
| * Use of Information and Communication Technology by pupils in school | * Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner * Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner | * The school has in place an ICT policy in respect of usage of ICT by pupils * The school has in place a mobile phone policy in respect of usage of mobile phones by pupils |
| * Application of sanctions under the school’s Code of Behaviour including detention of pupils, confiscation of phones etc. | * Risk of harm by student * Risk of harm to student | * Code of Behaviour and Discipline in place * The school has in place a mobile phone policy in respect of usage of mobile phones by pupils |
| * Students participating in work experience in the school | * Risk of harm by student | * Vetting Procedures * Child Safeguarding Statement * The school has in place a policy and procedures in respect of students undertaking work experience in the school |
| * Student teachers undertaking training placement in school | * Risk of harm by student | * Vetting Procedures * Child Safeguarding Statement |
| * Use of video/photography/other media to record school events | * Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner | * The school has in place an ICT policy in respect of usage of ICT by pupils * The school has in place a mobile phone policy in respect of usage of mobile phones by pupils and school personnel. |
| * After school use of school premises by other organisations | * Risk of harm to pupils | * School Personnel and other professional personnel working in the school are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* |
| * Use of school premises by other organisation during school day | * Risk of harm to pupils | * School Personnel and other professional personnel working in the school are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* |
| * Breakfast club | * Risk of harm to pupils | * School Personnel and other professional personnel working in the school are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* |
| * Homework club | * Risk of harm to pupils | * School Personnel and other professional personnel working in the school are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* |

**Important Note:**

It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary* *Schools 2017*

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on ......... [date]. It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal/Secretary to the Board of Management